

Privacy policy for online meetings and webinars via *Lifesize* of the Leibniz Institute for Neurobiology (LIN)

We would like to inform you in the following about the processing of personal data in connection with the use of *Lifesize* in accordance with Art. 13 DSGVO. The purpose of this privacy statement is to inform users in advance about the data processing by *Lifesize*.

Purpose of the processing

We use the *Lifesize* tool to conduct online meetings, video conferences and/or webinars (hereafter: "Online Meetings"). *Lifesize* is a service of Lifesize, Inc. which is based in the USA.

We collect your information to provide you with access to a video conference with one or more of our employees. The collection of data is necessary to organize the video conference and to ensure the identity of the participants. **Participation in online meetings is voluntary**, as other means of communication (e.g. telephone) are also available. **By accepting the invitation to the video conference, you declare your consent to data processing** (Art. 6 para. 1 a) DSGVO and receive the access data for the video conference. You are free to participate in the video conference without transmitting your own image.

What data is processed?

The following personal data are among others subject of the processing:

User data: First name, last name, telephone number (optional), e-mail address, password

Metadata: Conference name, participant IP addresses, device/hardware information

For telephone dial-up: Information about incoming and outgoing phone number, country, start and end time. If necessary, further connection data such as the IP address of the terminal device can be saved.

Audio and video data: To enable the display of video and the playback of audio, data from the microphone of your terminal device and from any video camera of the terminal device are processed during a video or telephone conference. You can turn off or mute the camera or microphone yourself at any time using the *Lifesize* Client.

Who but LIN has access to the data?

The data processing is carried out by the provider *LifeSize*, which is located in the USA:

LifeSize, 1601 p. MoPac Expy Suite 100, Austin, Texas 78746

A transfer of your data (name, company, e-mail, technical data, e.g. IP address, serial number of the device, software version, system information, user settings, as well as protocol data, e.g. number of calls, participants, duration of calls) to the USA cannot be excluded. Consequently, personal data is also processed outside the EU, i.e. in a third country. LIN has concluded a contract with Lifesize Inc. that meets the requirements of Art. 28 DSGVO. However, due to US law applicable in the USA, there is no level of data protection equivalent to EU law when personal data is transferred to the USA. Accordingly, the data is exposed to the risk/threat of state access, e.g. through the intelligence collection powers under Section 702 FISA and Executive Order 12 333.

Furthermore, image and sound data (if audio and video are activated) are "transmitted" to all participants - this is the purpose of a video conference. A *Lifesize* Meeting is provided by Amazon Web Services in the geographically closest region of the participants (for German participants Frankfurt am Main with backup server in Dublin) and the media data does not leave the purview of the DSGVO.

The video conference data is encrypted. The videoconferences themselves are not recorded. The above-mentioned data is deleted as soon as it is no longer required for the purpose of its processing.

Meeting metadata or phone dial-in data may be stored for up to 30 days by *Lifesize* for technical reasons for error analysis and functionality monitoring. You have the right to object to the use of your data for the organization of video conferences at any time. An automated decision making process in the sense of article 22 DSGVO is not used.

Transfer of data to third parties

Personal data processed by *Lifesize* in connection with participation in video or telephone conferences will not be disclosed to third parties unless the data is intended for disclosure.

Accountable for Data Protection

Leibniz Institute for Neurobiology

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39118 Magdeburg,

Germany

Contact: Dr. Ulrich Schröder (phone: +49 391-6263-91341 or e-mail: [datenschutz\(at\)lin-magdeburg.de](mailto:datenschutz(at)lin-magdeburg.de)).

For further information on data protection and your rights see our [Data Privacy Statement](#).